

PINE RIVERS NETBALL ASSOCIATION INC



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## Representative Manager Nomination Pack 2010

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# PINE RIVERS NETBALL ASSOCIATION INC

## **REPRESENTATIVE TEAM MANAGER** **DUTY COMMITMENT 2010**

1. Team Managers MUST hold a current Children Check Card (Blue Card).
2. Team Managers are to make themselves available and remain at all training sessions to assist the Team Coach when required in any way.
3. The Team Manager must score every game at every carnival.
4. Team behaviour is the responsibility of the Team Coach when players are at training sessions or when on court during a game. At all other times, player behaviour is the responsibility of the Team Manager.
5. All matters that concern players will be communicated (usually by email) to Team Managers. It is then the Manager's responsibility to ensure this information is received by all players.
6. It is the responsibility of the Team Manager to notify players of regular training times, and/or any changes of training or game times. All players are expected to attend every training session.
7. All money for bus travel and fundraising is to be collected by the Manager and handed in to the Representative Coordinator.
8. Player medical sheets must be with you at all training sessions and carnivals. Information may be required in case of injury, etc.
9. Be aware if players are taking prescription drugs. Please ensure the Team Coach is aware. Find out if you have any players with asthma in the team, check they have their Ventolin/puffer with them at all times. Managers should have in their possession all drugs on the medical form.
10. Each Team Manager is responsible for the behaviour of their own team whilst they are on the bus.
11. Seating of players on the bus is at the discretion of the Representative Coordinator and Senior Coach.
12. All players are to travel with their team by the arrangements made by the Association. Only in special circumstances will players be excused from travelling with the team. To request a player be excused from travelling with the team, parents must submit a letter direct to the Association Secretary, setting out the mitigating circumstances necessitating the request, not less than 14 days prior to the date concerned.

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13. Players are expected to behave responsibly at accommodation venues. Players must dress appropriately at all times.
14. A 'First Aid Kit' will be supplied to each Team Manager. At the end of each competition, items to be restocked are to be advised to the Representative Coordinator.
15. A water tank and esky will be supplied to each team. These will be retained by the Manager until the end of the rep season and are to be returned clean and in good condition. Manager to ensure these and individual water bottles are filled before each game. Each player must have their own water bottle clearly named.
16. Check with the Representative Coordinator, what goods and services are available at the accommodation venue. ie washing machines, dryers, restaurant, swimming pool, toasters, crockery, cutlery etc. This will affect how the girls are given their meals and may require some preparation by the Team Manager.
17. The duty of washing uniforms during away carnivals is the responsibility of the Team Manager. Washing powder is supplied by PRNA.
18. Telephones will be disconnected in all rooms. Mini bar items will be removed.
19. Each team will eat together at the Restaurant booked by the Association. Parents may dine at the same Restaurant, but players are not permitted to leave the team to eat elsewhere.
20. Players are not permitted to leave the accommodation venue or competition site, unless in the company of the Team Manager. The Team Manager must notify the Representative Coordinator prior to leaving the accommodation venue or competition site.
21. When at a competition site, encourage team players to support other PRNA teams.
22. The team should stay together whenever possible. Players are allowed to briefly visit their parents but are not allowed to remain with them.
23. All Players are to help with equipment transfer when attending carnivals and will help with the assembly and disassembly of tents
24. When arriving and leaving any carnivals ALL teams will help with setting up and pulling down of tents etc.
25. If PRNA teams are to be awarded trophies, then all PRNA teams must be in attendance, in playing uniform, at presentations until completion.
26. On arrival back at PRNA Team Managers must stay with their team until parents collect every player. It is the responsibility of each Team Manager to ensure all players have been picked up by their parents or guardian. **DO NOT LEAVE THIS RESPONSIBILITY TO OTHER OFFICIALS.**

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## REPRESENTATIVE TEAM TRAINING DATES

MARCH	1, 8, 15, 22, 29
APRIL	5 (OPTIONAL) 12, 19, 26 28 (CHALLENGE TEAMS ONLY)
MAY	3, 10, 17, 24, 31
JUNE	7, 21, 28 9 (STATE AGE TEAMS)
JULY (COUNTRY TEAMS ONLY)	5, 12, 13, 19, 20

## PROPOSED REPRESENTATIVE CARNIVALS (SUBJECT TO ALTERATION)

Sunday 14 <sup>th</sup> March	Western Districts Netball Association
Sunday 28 <sup>th</sup> March	Metro
Sunday 18 <sup>th</sup> April	Southport-Carrara
Sunday 16 <sup>th</sup> May	PRNA
Sunday 23 <sup>rd</sup> May	Hinterland
Sunday 30 <sup>th</sup> May	Logan
Sunday 20 <sup>th</sup> June	Shailer Park
Sunday 11 <sup>th</sup> July	Caboolture

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## STATE EVENTS

State Challenge Carnival	Saturday 1 <sup>st</sup> – Monday 3 <sup>rd</sup> May Western Districts Netball Association Teams attending: 12/1, 12/2, 13/2, 14/2, 15/2
State Age Championship	Saturday 12 <sup>th</sup> – Monday 14 <sup>th</sup> June Sunshine Coast Association Teams Attending: 13/1, 14/1, 15/1, 16/1, 17/1
State Country Carnival	Saturday 24 <sup>th</sup> – Sunday 25 <sup>th</sup> July Bundaberg Netball Association Teams Attending: 13/1, 14/1, 15/1, 16/1, 17/1

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## REPRESENTATIVE TEAM MANAGER NOMINATION FORM 2010

Nominations close Friday 26<sup>th</sup> February 2010

Complete this form, attach copy of blue card and post to:

The Secretary, Pine Rivers Netball Association, PO Box 332, Strathpine Q 4500

Each year Pine Rivers Netball Association fields representative teams across a range of age divisions. These teams compete at a number of Association Rep Carnivals and Netball Queensland State Championships from March – August. An important part of our Representative Team Structure is the Team Manager. Team Managers play a vital support role to both the coach and team members. This important role requires commitment, organisation skills, administrative abilities and good communication skills. A team manager is specifically responsible for overseeing the well-being of all individual team members at all times (training and competition).

The PRNA Executive is responsible for the selection and appointment of Team Managers. Selection criteria includes:

- Holding a current Working with Children Suitability Blue Card
- Ability to manage a group of netballers
- Administrative skills and team management experience
- Availability to attend all Representative Carnivals and State Championships that your team attends
- Suitability in terms of behaviour, ethics and attitude to represent PRNA

SURNAME	
CHRISTIAN NAMES	
ADDRESS	
HOME TELEPHONE	
MOBILE	
WORK TELEPHONE	
EMAIL	
DOB	
CHILDREN CHECK NO. (BLUE CARD)	PHOTOCOPY MUST BE ATTACHED
VALID TO DATE	
TEAM PREFERENCE (FIRST CHOICE)	
TEAM PREFERENCE (SECOND CHOICE)	
SIGNATURE	
DATE	